



LSL/ HM/ 2019-2020

The Lawrence School

Lovedale, Ootacamund, The Nilgiris,

Tamil Nadu - 643 003

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16.03.2020

Dear Parents,

Further to various measures initiated by the School to reduce exposure of our students and staff members to COVID 19, looking at the impact of COVID 19 across various states, and in line with various measures being adopted by educational institutions across the country and with reference to guidelines issued by the Tamil Nadu Government, the following measures are being taken with immediate effect:

- a. The School vacations commence from 17th Mar 2020 for all students except for the Board Batches i.e Class X and Class XII, appearing for their Board Exams now.
- b. Parents can pick their wards from 10.00 am on 18th Mar 2020.
- c. In respect of those students who have to travel long distances or by air, parents are requested to make necessary arrangements under intimation to the School. All parents are expected to take their wards from the School as early as possible, but not later than 23rd Mar 2020.
- d. As this decision is taken due to extreme conditions which are beyond our control, the School is not in a position to arrange train/bus travel under school arrangements.
- e. Students of Board Batches i.e students appearing in the Board examinations now (Class X and Class XII) can leave the campus on the date of their last examination, after their examination. In case of air travel, they can move out on the next day of their last examination.
- f. The School shall provide transport and escort up to the Coimbatore Airport. Please book air tickets in such a way that the flights depart from Coimbatore after 10 am and before 5 pm.
- g. Parents are requested to inform the HSMs of respective wards, the date and time at which they would be collecting their wards from the School. In case, if your ward is going to be collected by any other person other than parents, the concerned person should carry an authorization letter from the parent to that effect and also be in possession of a photo identity card.
- h. Please note that promotion of your ward to the next class will be based on the average of all tests conducted during the academic year, so far.
- i. The re-opening dates of the School shall be informed to all concerned in due course of time based on improvement of the situation.
- j. The School shall treat this vacation as Monsoon Vacation and on re-opening, will ensure that our students catch up on the academic curriculum as required.

We advise all the parents and students to follow the norms/safety measures being advocated by the Government of India to reduce the exposure to COVID 19.

We hope all parents and students understand that the School strives to safe guard the interests of all of its stake holder's i.e students, parents and staff members. We solicit your unconditional support in these difficult times.

With warm regards,

K. Prabhakaran
16/3/20

K Prabhakaran

Headmaster

